



Tax Advantage
MCC Program
Closing Package Checklist

LENDER NAME _____ **MCC Commitment #** _____

CONTACT PERSON _____ PHONE # _____

Assemble the closing package in the following order and submit within 10 business days after the purchase transaction has closed:

- _____ 1. \$600 MCC fee – cashier’s check or money order made payable to WHEDA.
(NOTE: Only applicable if the first mortgage is not a WHEDA Advantage loan)
- _____ 2. Closing Disclosure from the first mortgage loan transaction
- _____ 3. Seller’s Affidavit ([MCC-007](#))
- _____ 4. Closing Affidavit ([MCC-008](#))
- _____ 5. Lender’s Affidavit ([MCC-006](#))
- _____ 6. Appraisal Report – include pages 1 – 3 and subject property photos
- _____ 7. Affidavit of Affixture – If applicable, double wide manufactured housing only

Note: WHEDA does not accept electronic signatures on closing documents.

Securely email to: capitalmarkets@wheda.com